



Seasonal Position Available:

Fay School ISP Summer Session Teaching Assistant

Summer 2010

Description: An International Student Program (ISP) Summer Session Teaching Assistant will have a dynamic personality and a proven interest and talent working with middle school age children from a variety of cultural backgrounds. S/he will work with a Teaching Faculty mentor and the Academic Dean to have opportunities to develop as classroom teachers. Twice a week, each faculty member will have dorm parenting duties and duty every other weekend during the six-week summer program, leading activities and workshops on campus and trips to Boston-area attractions. All faculty members receive room and board and will live in the dormitories. The ISP Summer Session runs June 26 through August 6. Faculty members must participate in a short orientation before the program begins in June and remain on campus after students depart in August.

Qualifications: Rising college seniors and beyond may apply. Qualified candidates should have some background working with youth ages 10-15. International and/or boarding/independent school experience is a plus.

Responsibilities:

- Teach two morning classes - one class co-taught with Teaching Faculty mentor
- Serve as an advisor to 4-6 students
- Work in the residential program two evenings per week and every other weekend
- Assigned to a dorm of 7 – 12 students, age between 10 – 15
- Other duties as assigned

Please note: All ISP positions require a large degree of flexibility and a variety of tasks and jobs occur each summer that cannot always be listed in our job descriptions. The expectation of every faculty member is to help out whenever needed.

Interested candidates should send cover letter, resume, and list of three references via email with the subject line “ISP Summer Teaching Assistant” to: fayjobs@fayschool.org, Courtney Sargent, Director ISP Summer Session/Fay School/48 Main Street/Southborough, MA 01772

Fay School's ISP Summer Session, in accordance with Fay School's policy, provides equal employment opportunity to qualified individuals without regard to race, color, creed, gender, sexual orientation, age, national origin, or any other unlawful criteria and to abide by applicable laws and regulations.